



GRANT COUNTY SCHOOLS

204 Jefferson Avenue
Petersburg, WV 26847
304-257-1011/FAX 304-257-2453

JOB DESCRIPTION

JOB TITLE: Athletic Coach

Qualifications:

- WV Professional Teaching Certificate AND/OR
- WVSSAC Certification as required under WV State BOE Policy 5202
- Additional Minimum Requirements: Applicants who have recent unsatisfactory evaluations will not be considered eligible for consideration; applicants who demonstrate unsatisfactory interview performance are not eligible for consideration; and, applicants who receive unfavorable reference recommendations will not be eligible for consideration.
- Additional Minimum Requirements for Applicants Not Currently Employed: Applicants who have been dismissed or who have had their contracts non-renewed for cause by another school district are not eligible for consideration;
- The ability to perform the job duties and responsibilities of the position as contained in the Job Description, with or without reasonable accommodation

Responsibilities:

1. Follow established laws, rules, policies and regulations (county and state).
2. Communicate with parents and the educational community.
3. Implement fundamental sports skills and sports management systems.

Reports to: Building Principal and/or Designee

Performance Criteria:

1. Communicate with educational personnel, parents, students, and others. Items that may be used to reflect professional and interpersonal relations:
 - a. cooperate with building principal,
 - b. cooperate with athletic director,
 - c. develop rapport with coaching staff within the school,
 - d. organize coaching staff,
 - e. develop positive relationship with participants,
 - f. develop positive relationship with student body,
 - g. develop positive relationship with faculty,
 - h. develop positive relationship with parents and community,
 - i. develop positive relationship with game officials,
 - j. develop positive relationship with news media,
 - k. develop positive relationship with opponents,
 - l. employ appropriate conduct during games,
 - m. employ appropriate conduct during practices,
 - n. attend league, conference and WVSSAC meetings,
 - o. participate in activities that foster professional growth and development,

- p. motivate staff and players toward desired goals, and
- q. command respect by example in appearance, manners, behavior and language.
- 2. Organize strategies for teaching sports skills and sports management systems.
 - a. develop high caliber and quality instruction,
 - b. teach fundamental skills,
 - c. handle athletic injuries,
 - d. care for equipment,
 - e. supervise participants and discipline team appropriately,
 - f. design quality organization of practice sessions,
 - g. design pre-season planning,
 - h. supervise managers and other support personnel,
 - i. manage budget,
 - j. follow purchasing procedures,
 - k. initiate game organization skills,
 - l. follow league, conference, and WVSSAC policies,
 - m. devote time and energy to coaching duties, and
 - n. follow end of season procedures.

Evaluation: Performance evaluation in accordance with WV Board of Education Policy 5310.