VIRTUAL EDUCATION PROGRAM

Administrative Regulations

Student Eligibility and Requirements

Students who meet the following requirements are eligible to participate in the virtual education program:

- ☐ Enrolled in Grant County Schools as a full or part -time student
- ☐ Enrollment deadline: Ten business days prior to the start of the instructional term for first semester or second semester, respectively.
- ☐ Parents and students must successfully complete a district defined virtual education orientation course/program/session
- ☐ Meet school system and/or state enrollment requirements for the county school system, including health requirements such as immunizations, physicals, dentals, etc.
- ☐ Meet school system and/or state enrollment requirements for the course(s) in questions including successful completion of any prerequisite courses
- ☐ Maintain a minimum grade of a 65% on a numerical grade scale in courses taken during the current academic year (grade would have to be high enough to maintain C average for sports)
- ☐ Have access to consistent, daily internet service
- ☐ Regularly communicate, as required (between online student and the school)

Attendance

- ☐ Students who are enrolled in the full-time virtual program and otherwise meeting all course requirements are exempt from attendance requirements.
- ☐ Students participating in the virtual education option will be considered as being in attendance if the students are successfully progressing in the virtual education coursework. Successful progression will mean completing courses to graduate with one's four-year cohort. To receive an eligibility form for a driver's license, students must be progressing successfully in the coursework and communicating weekly with staff.
- ☐ The Grant County School System reserves the right to set specific attendance requirements for each virtual course. The superintendent or their designee is authorized to develop alternate attendance policies for virtual courses, provided that students in such programs are given notice of the attendance requirements. A student's failure to comply with such requirements may result in administrative action including, but not limited to, probation or removal from the class or a charge of truancy, if appropriate.
- ☐ All virtual program students will be enrolled as a student in the high school or middle school zone in which they reside. These students will be counted in the average daily membership.

Extracurricular Activities

- ☐ Students enrolled as a full-time student in the virtual program are eligible to participate in co-curricular and extracurricular activities in the school in which they are enrolled according to attendance zone.
- ☐ Students must meet the same extracurricular activity eligibility requirements as students enrolled in the traditional day program including any applicable WVSSAC requirements. Student residency for purposes of participating in extracurricular activities will be determined in accordance with applicable Grant County Schools' policies and WVSSAC policies, www.wvssac.org/rules-and-regulations/.

Course Progression

Students are required to progress through online courses at a rate comparable to the progression of a traditional class. Student performance will be monitored and reported on regular intervals consistent with a traditional day program.

Dropping Online Course/Transition Back to Traditional Course

- ☐ Refer to the Programs of Study for information regarding regulations for dropping online courses.
- ☐ Decisions regarding student transition back to traditional courses shall be made by the school SAT, IEP, or 504 team (see Removal).

Assessment, Grading, Diploma

- ☐ All virtual pathway students will participate in all state testing and accountability requirements. Student is required to participate at their school of enrollment on days identified by county.
- ☐ Upon satisfying all public school graduation requirements (WVBE Policy 2510, Assuring Quality Education: Regulations for Education Programs, wvde.state.wv.us/policies/policy.php?p=2510&alt=1), students enrolled in the virtual program will receive a high school diploma from Grant County Schools.
- ☐ Any virtual program course taken for high school credit, regardless of the grade in which the course was taken, will be entered onto the student transcript and calculated in Grade Point Averages, etc.
- ☐ Grant County School's dual credit policy applies to virtual program.
- ☐ Course grades assigned to a student's transcript must follow the WV Uniform Grading Scale found in WVBE Policy 2510 Section 5.4.d.

Removal

Students may be transitioned back to a traditional school program or removed from the virtual program for the following reasons:
- ☐ Not maintaining a 65% percent in each course
- ☐ Progression through coursework falls below the minimum comparable tradition course standard

☐ Attendance requirements are not met for students in blended program (only applicable to face-to-face courses)
☐ Cheating, falsifying information, plagiarizing
☐ School system policies, procedures, rules or regulations are violated, including rules governing the use of technology

Student Support

☐ IEP committees will meet to determine the most appropriate least restrictive environment and the most reasonable accommodations
☐ ELL committees will meet to determine the most reasonable accommodations

Counseling and Guidance Services

Grant County Schools will utilize personnel to assist with academic, career, and social needs as they arise. In conjunction with school counselors, students will be assisted with developing an educational plan based on transcripts, standardized assessments, career interests, and other pertinent data. The plan will be reviewed periodically to assess its appropriateness and progress toward completion.

Student Responsibilities

Students should spend the first days making sure they are comfortable with the technology of online learning and they are capable of mastering the content. Families/Students are responsible for maintaining reliable, daily access to internet. Computer/internet problems will not be accepted as reasons for delays in meeting deadlines. Only through continuous communication and consistent work can students be successful in an online course. It is essential that students maintain regular contact with their instructor and submit assignments on time. Students must let the administrator for virtual school know immediately if he/she needs courses on the NCAA approval list.

Technology

Technology devices (laptops, tablets, etc.) and reliable internet access are the responsibility of the family. Grant County Schools will provide students with devices at the request of the families, when needed.

Homeschool/Non Public School Students
☐ Homeschool and nonpublic school students who enroll in virtual program courses are subject to same registration, attendance and policies as public school students.
☐ Homeschool and nonpublic school students may enroll in up to 3 virtual school courses per semester without affecting their attendance exemption. Any homeschool or nonpublic school student who wishes to enroll in more than 5 courses per semester must duly enroll as a full-time student at the appropriate high school/middle school.
☐ Homeschool and nonpublic school students wishing to participate in WVSSAC interscholastic activities and events must meet eligibility requirements as set forth by WVSSAC rules.

Note: Course Codes

When entering course codes for Virtual Courses use the following letter in the 5th position of the course code:

V – Courses taken through the West Virginia Virtual School
Q – Courses provided from a county selected vendor outside the West Virginia Virtual School

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