

LATERAL TRANSFER POLICY

1.0 Purpose

Having considered the rank of each professional position within the District, in terms of title, nature of responsibilities, salary level, certification and/or licensure and days in the period of employment, the Board has established that the following positions (in rank order) shall be considered lateral for purposes of the requirements of W. Va. Code § 18A-4-7a:

- 1.1 The position Central Office Director shall be lateral to other Central Office Directors.
- 1.2 The position Elementary Principal shall be lateral to other Elementary Principals.
- 1.3 The position Middle/Secondary Principal shall be lateral to other Middle/Secondary Principal.
- 1.4 The position Middle/Secondary Assistant Principal shall be lateral to other Middle/Secondary Assistant Principals.
- 1.5 The position Elementary Assistant Principal shall be lateral to other Elementary Assistant Principals.
- 1.6 The position Classroom Teacher shall be lateral to other Classroom Teachers.

Eligibility for a lateral placement is dependent upon possession of appropriate certification and/or licensure.

Placement in positions lower rank for which a person was previously employed is dependent upon possession of appropriate certification and/or licensure. Such placements shall be identified based upon the highest ranking position, previously held by an affected employee, occupied by a less senior professional employee.

Review Schedule

This policy shall be reviewed in accordance with the Policy Review Schedule published by the Superintendent.

AUTHORITY: West Virginia Code §18A-4-7a

ADOPTED: 05/28/13

REVISED: 02/25/14